



Teaching Staff



Non Teaching Staff

College Website : <https://gdcharoli.co.in/>

PROFESSOR SIMMI AGNIHOTRI GOVT. DEGREE COLLEGE HAROLI

Distt. Una (H.P.)-177220



Prospectus 2025-26



Message from the Principal



Education makes individuals self-reliant and selfless, promotes holistic development and fosters a sense of duty and responsibility. Education transforms and nurtures intellect, moral and spiritual dimensions. Higher Education is a significant stepping stone towards realizing one's aspiration. It opens the doors of more specialized knowledge and a wider spectrum of careers and gives the learners the opportunity to choose their mission in life.

Professor Simmi Agnihotri Govt. Degree College is situated in Haroli and established in 2017. It is a co-educational institution affiliated to H.P.U. The college offers two streams Humanities and commerce at the undergraduate level and English, History, Political Science, Hindi and M.Com. at the post graduate level. It is a matter of pride that from session 2025-26, the college is going to introduce self-finance professional courses i.e. B.B.A. and B.C.A. The new college building is well equipped with modern Hi-tech classroom and laboratories required for professional courses. Our college has excellent faculty to facilitate the learning process.

Prof. Ranvir S. Dadhwal
Principal



Professor Simmi Agnihotri
Govt. Degree College Haroli

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Professor Simmi Agnihotri **Govt. Degree College Haroli**

Admission/ Vacation/ Examination schedule in respect of Govt. Private/GIA Degree College
/Govt. Sanskrit College affiliated to HPU/SPU for the year 2025-26.

S.No.	Particulars	Period	Days
	Submission of admission forms	01st June to 19th June 2025	19 days
	Pre-admission counselling of students	12th June to 19th June 2025	08 days
	Display of 1 st merit list (UG1 st year student)	20th June upto 5.00 p.m.	
	Fee to be deposited	21st June to 23rd June	03 days
	Display of 2 nd Merit list	24th June upto 3.00 p.m.	
	Fee to be deposited	25th June to 27th June	03 days
	Orientation of 1 st Year Students	28th June to 30th June	03 days
	Admission of other UG Classes on Roll on Basis	01st June to 19th June	19 days
	Fee to be deposited	12th June to 23rd June	12 days
	Post admission counselling, online submission of scholarship forms and student feedback	24th June to 30th June	07 days
	Regular Teaching	01st July to 15th March of next year excluding vacation period	
		Total Teaching Days	>180
8	Annual Practical Examinations/Remedial/ Need Based Classes/Self-study by students	16th March to 25th March	
9	Theory Examinations	26th March to 10th May	
10	Evaluation of answer scripts	07th April to 17th May	
11	Results of all UG Classes	up to 30th June	
12	Results of re-evaluation	up to 20th August	
13	Supplementary Examinations	September	
14	Result of Supplementary Examination	October	
	Festival Break	2 days before and 2 days after Diwali	=05
	Winter Vacation	01st January to 04 February	=35
	Summer Vacation	18th May to 11th June	=25
		Total Vacation period	=65

Note : If any activity of Admission Process falls (starts) on a Gazetted Holiday/Sunday in ibid schedule, it will be shifted to next working day. However, adjustment on this account will be made by curtailing orientation/ post-admission counselling period accordingly.

Activity Calender

Important Days of the Year 2025-2026
(To be celebrated to create awareness)

Sr. No.	Days	Date
1	World Environment Day	5th June 2025
2	International Day of Yoga	21st June 2025
3	International Day against Drug Abuse	26th June 2025
4	Independence Day	15th August 2025
5	Teacher's Day	5th September 2025
6	Hindi Diwas	14th September 2025
7	Swacchta Hi Sewa (Swacch Bharat Abhiyan)	15th Sept. to 2nd October 2025
8	N.S.S. Day	24th September
9	Gandhi Jayanti	2nd October 2025
10	Constitution Day	26th November 2025
11	Vijay Diwas	16th December 2025
12	National Youth Day	12th January 2026
13	Road Safety Week	11th to 17th January 2026
14	Republic Day	26th January 2026

Note :

Special Assemblies will be held on festivals & if a day falls on Sunday/ Holiday, a day prior.

Introduction of the College

Education is not so much as the feeding of facts onto the mind as the awakening of curiosity in the soul- Albert Einstein.

Ensnconced in the heart of river Sombharda, Government Degree Haroli Distt. Una (H.P.) was opened in the year 2017, vide government notification dated 4th May 2017 with special ain for making Higher Education accessible to girl students of rural area. Government Degree College Haroli has currently been renamed as Professor Simmi Agnihotri Govt. Degree College Haroli vide government notification dated 2th March 2024./Govt. Sanskrit College affiliated to HPU/SPU for the year 2024.

Professor Simmi Agnihotri Government Degree College, Haroli, epitomizes progressive studies and quality education . Our pedagogy delves deeper into the realm of holistic growth to prepare young minds to convert challenges into opportunities while providing a safe and secure environment.

Evidently we are a team of dedicated teachers and staff for whom teaching is a passion inculcated with instilling good values. The college administration is currently offering courses in faculty of Humanities and Commerce.

Mission

To develop a State of the Art institution in an agriculture dominated area with convergence of technology & academics signifying holistic progression with special impetus to girl education & empowerment.

Vision

To build an institution with excellence and holistic development imbued with knowledge, skill integrated moral and ethical values with an aim to prepare students for meaningful personal lives, professional excellence, thereby, broadening the horizons of mind and shaping socially responsible citizens.

Mr. R.S. Dadhwal

Principal

M.Com, M. Phil

Teaching Staff

Department	Name of teaching Staff	Designation	Education Qualification
Department of Commerce	1) Mr. R.S. Dadhwal	Associate Prof.	M.Com., M.Phil.
	2) Mrs. Kalpana Sharma	Assistant Prof.	M.Com., M.Phil.
Department of English	Capt. Sonika Saini	Associate Prof.	M.A.
Department of Economics	Mr. Jyoti Sharma	Assistant Prof.	M.A. M.Phil
Department of Hindi	Dr. Shakuntla Devi Rana	Assistant Prof.	M.A., B.Ed. (Hindi), M.A. (Phil.), Ph.D.
Department of History	Mr. Gurbax Rai	Assistant Prof.	M.A.
Department of Political Science	Dr. Bindia Chandel	Assistant Prof.	M.A., Ph.D

Non-Teaching Staff

1.	Sh. Pawan Kumar	Asst. Librarian
2.	Sh. Raj Kumar	Asst. Librarian
3.	Superintendent	Vacant
4.	Senior Asst.	Sh. Ashok Kumar
5.	Clerk	a) Sh. Ashwini Kumar b) Vacant
6.	Peon	a) Smt. Soma Devi b) Vacant c) Vacant
7.	Chowkidar	a) Sh. Balram b) Vancat

Administrative Committees Session 2025-26

College Advisory Committee		
1.	Sh. R.S. Dadwal	Chairman
2.	Sh. Gurbax Rai	Convener
3.	Capt. Sonika Saini	Member
4.	Dr. Shakuntla Rana	Member
5.	Ms. Kalpana Sharma	Member
Anti Ragging Committee		
1.	Sh. Gurbax Rai	Convener
2.	Capt. Sonika Saini	Member
3.	Dr. Shakuntla Rana	Member
4.	Dr. Bindia Chandel	Member
Examination Committee		
1.	Capt. Sonika Saini	Convener
2.	Sh. Pawan Kumar	Member
Students Welfare and Scholarship Committee		
1.	Capt. Sonika Saini	Convener
2.	Sh. Ashwani Kumar	Member
Discipline Committee		
1.	Sh. Gurbux Rai	Convener
2.	Capt. Sonika Saini	Member
3.	Dr. Shakuntla Rana	Member
4.	Ms. Kalpana Sharma	Member
5.	Dr. Bindia Chandel	Member
Time Table Committee		
1.	Sh. Gurbux Rai	Convener
2.	Ms. Kalpana Sharma	Member
CSCA Advisory Committee		
1.	Sh. Gurbux Rai	Convener
2.	Capt. Sonika Saini	Member
3.	Dr. Bindia Chandel	Member
4.	Ms. Jyoti Sharma	Member
AISHE Cell		
1.	Ms. Jyoti Sharma	
2.	Sh. Ashok Sharma	
3.	Sh. Ashwani Rana	
Women Grievance Redress & Gender Equality Cell		
1.	Sh. Gurbux Rai	Member
2.	Dr. Shakuntla Rana	Convener
3.	Ms. Kalpana Sharma	Member
4.	Dr. Bindia Chandel	Member

Electricity Management Committee		
1.	Ms. Kalpana Sharma	Convener
2.	Sh. Pawan Kumar	Member
Sports Advisory Committee		
1.	Sh. Gurbax Rai	Convener
2.	Dr. Bindia Chandel	Member
3.	Ms. Jyoti Sharma	Member
Cultural Committee		
1.	Dr. Shakuntla Rana	Convener
2.	Ms. Jyoti Sharma	Member
First aid Committee		
1.	Ms. Jyoti Sharma	Convener
2.	Sh. Pawan Kumar	Member
Building & Furniture Committee		
1.	Sh. Gurbax Rai	Convener
2.	Sh. Ashok Sharma	Member
3.	Sh. Pawan Kumar	Member
College Public Information Officer Committee		
1.	Sh. R.S. Dadhwal	
2.	Sh. Ashok Sharma	
College Bursar		
1.	Sh. Gurbax Rai	
Library & Book Bank Committee		
1.	Sh. Gurbux Rai	Convener
2.	Dr. Bindia Chandel	Member
3.	Ms. Jyoti Sharma	Member
4.	Sh. Pawan Kumar	Member
5.	Sh. Raj Kumar	Member
Physical Verification of Scholarships		
1.	Capt. Sonika Saini	Convener
2.	Ms. Jyoti Sharma	Member
3.	Sh. Raj Kumar	Member
4.	Sh. Ashwani Kumar	Member
Prospectus & Annual Report		
1.	Capt. Sonika Saini	Convener
2.	Dr. Shankuntla Rana	Member
3.	Sh. Raj Kumar	Member
Educational Tour Committee		
1.	Dr. Shankuntla Rana	Convener
2.	Ms. Jyoti Sharma	Member
3.	Sh. Raj Kumar	Member

Administrative Committees Session 2025-26

Purchase Committee		
1.	Capt. Sonika Saini	Convener
2.	Ms. Kalpana Sharma	Member
3.	Dr. Shakuntla Rana	Member
4.	Sh. Ashok Sharma	Member
5.	Sh. Pawan Kumar	Member
Press & Photography Committee		
1.	Dr. Shakuntla Rana	Convener
2.	Dr. Bindia Chandel	Member
Hygiene & Water Management Committee		
1.	Dr. Bindia Chandel	Convener
2.	Ms. Jyoti Sharma	Member
3.	Sh. Ashok Sharma	Member
College Website Maintenance Committee		
1.	Ms. Jyoti Sharma	Convener
2.	Sh. Ashok Sharma	Member
NSS		
1.	Dr. Bindia Chandel	PO
2.	Sh. Raj Kumar	Member
Career Counseling & Guidance Cell		
1.	Ms. Kalpana Sharma	Convener
2.	Ms. Jyoti Sharma	Member
3.	Sh. Ashok Sharma	Member
Campus Cleanliness & Beautification Committee		
1.	Dr. Bindia Chandel	Convener
2.	Ms. Jyoti Sharma	Member
3.	Ms. Soma Devi	Member
4.	Sh. Balram	Member
Road Safety Club		
1.	Dr. Shankuntla Rana	Convener
2.	Sh. Pawan Kumar	Member
3.	Sh. Raj Kumar	Member
OSA Committee		
1.	Dr. Shakuntla Rana	Convener
2.	Dr. Bindia Chandel	Member
3.	Ms. Jyoti Sharma	Member
Red Ribbon Club		
1.	Ms. Kalpana Sharma	Convener
2.	Ms. Jyoti Sharma	Member

Eco Club		
1.	Dr. Bindia Chandel	Convener
2.	Sh. Raj Kumar	Member
Rover & Ranger		
1.	Sh. Gurbax Rai	
2.	Ms. Kalpana Sharma	
Nasha Mukti Cell		
1.	Ms. Kalpana Sharma	Convener
2.	Sh. Pawan Kumar	Member
Red Cross Club		
1.	Ms. Kalpana Sharma	Convener
2.	Sh. Pawan Kumar	Member
Inter Quality Assurance Cell (IQAC)		
1.	Sh. Gurbax Rai	Convener
2.	Dr. Shankuntla Rana	Member
3.	Dr. Bindia Chandel	Member
College Land Committee		
1.	Sh. Gurbax Rai	Convener
2.	Sh. Pawan Kumar	Member
3.	Sh. Ashok Sharma	Member
4.	Sh. Ashwani Kumar	Member
Property Stock Register Incharge		
1.	Sh. Pawan Kumar	
PM-USHA Cell & RUSA		
1.	Capt. Sonika Saini	Convener
2.	Ms. Kalpana Sharma	Member
3.	Ms. Jyoti Sharma	Member
CCTV Committee		
1.	Ms. Jyoti Sharma	Convener
2.	Sh. Ashwani Kumar	Member
Electoral Literacy Club		
1.	Dr. Bindia Chandel	Convener
2.	Ms. Jyoti Sharma	Member
APAAR/ABC/SAMARTH Committee		
1.	Ms. Jyoti Sharma	Convener
2.	Sh. Ashwani Kumar	Member
Activities Record Committee		
1.	Ms. Jyoti	
2.	Sh. Raj Kumar	

Admission Committee Session 2025-26

Commerce Faculty		
1.	Capt. Sonika Saini	Convener
2.	Ms. Kalpana Sharma	Member
3.	Ms. Jyoti Sharma	Member

Arts Faculty		
1.	Sh. Gurbax Rai	Convener
2.	Dr. Shakuntla Rana	Member
3.	Dr. Bindia Chandel	Member

	Subject	Societies
1.	Sh. Gurbax	History
2.	Cap. Sonika	English
3.	Dr. Shakuntla	Hindi

	Subject	Societies
1.	Ms. Kalpana	Commerce
2.	Ms. Bindia	Pol. Science
3.	Ms. Jyoti	Economics

Rules of Admission

1. The admission will be on the basis of Merit, as the seats are limited in all faculties.
2. Admission will be made on the recommendation of Admission committee.
3. A student who has attained the age of 23 years for boys and 25 years for girls on 1st July 2025 (A relaxation of 3 years for SC/ST candidates). The Vice Chancellor shall have the power to permit age relaxation to the approval of H.P. Shimla.
4. An applicant, who is placed in compartment in 10+2 will not be eligible for admission in first year.
5. The reservation of seats will be university "200" roster.
6. All admission will be provisional subject to the approval of HPU Shimla.
7. All terms and condition of the admission and fee structure can be changed or modified as per the directions of H.P. University Shimla.
8. A candidate seeking admissions will be accompanied by his/her parents guardian at the time of admission.
9. A candidates must produce original certificates at the time of admission.
10. A candidates having a gap of one or more year in their studies will have to give self declaration.
11. Every student seeking admission in any will be required to pay Rs. 400/- per year towards PTA Fund & Rs. 40/- per years towards Red Cross.
12. Girls students seeking admission in any class must bring as attested copy of H.P. Bonafide Certificate to avail themselves of fee concession (tuition fee only.)
13. Students seeking exemption from tuition fee for disability must attach an attested copy of more than 40% disability certificate.
14. Candidates coming from School of Education Board/ University other than H.P. Board of School Education/ HPU Shimla must produce migration certificate in original. Only those students who have passes in all subject in 10+2 from NOS shall be admitted to B.A/ B.Com. 1st Year.

Admission Procedure

1. Every candidate seeking admission has to apply on the prescribed form available in the college prospectus.
2. The application form is to be filled up neatly by the applicant in his/her own handwriting carefully after reading all rules.
3. It is mandatory for the applicant to bring his/her mother / father / guardian with him/her at the time of admission. Guardian means only blood relatives. No student of the college should sign in the place of parent/guardian, otherwise admission may be cancelled.
4. The certificate must be attached in a proper sequence with the admission form.
5. After getting the form verified and approved from the members of the admission committee, the applicant will go to the convener of the said committee.
6. Student should pay their fees and funds on the prescribed counter. After paying the fee, they should keep the receipt of fees carefully for future references.

Documents Required

The complete admission form must be submitted with the following documents.

1. Four passport size photographs of the applicant and two passport size photographs of his/her father/ mother/guardian.
2. All certificates from Matric examination onward must be carried in Original along with their photocopies.
3. H.P. Domicile certificate and category certificate in case of students seeking age relaxation.
4. Photocopy of registration card for students seeking admission to IInd year.
5. Original character certificate from the Head of the Institution last attended in case of a student seeking admission to the 1st year of any course. In case of student who has discontinued his/her study for one or more than one year, then he/she should get character certificate from village Panchayat or any Gazetted Class-I officer.

Note:- The character certificate should not have been issued for more than six months, prior of the date of admission.

IMPORTANT:

1. Every student must have his/her own e-mail ID.
2. Every student should mention his/her own Bank Account No. and Aadhar No. in the Admission form.
3. Parents should ensure the entry of their own phone number in the Admission form in order to make it convenient to send important messages.

CBCS System

Choice Base credit System, (CBCS) is an instructional package developed to suit the needs of students and to keep pace with the developments in higher education world wide taking him/her out of isolated compartmentalized-learning environment which clearly indicated for each level of certification, learning efforts required on the part of the students in terms of credits to be earned as well as participation in instructional hours to be spent through either regular mode or through distance education mode. The student in this system has considerable freedom in choosing courses and so making his/her own personalized programme. Except for the compulsory and core courses of the subjects, he/she is free to choose courses of his/her choice. The programme is considered completed when the student cumulates the requisite number of successful credits i.e. minimum of 132 credits.

Credits

The term credit refer to the weight age given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually credit is taken to mean "credit hours". The credits also determine th volume of course contents and delivery of programme such as lectures, tutorials, practical, assignments etc.

For the purpose of credit determination, instruction is divided into three components:-

Lecture(L): Classroom lecture of one hour duration

Tutorial (T): Special, elaborate instruction on specific topics (from lectures)of one hour duration

Practical (P): Laboratory experiments or other practical work of two hours duration

Classroom Attendance

Each student will have to attend a minimum of 75% lecture. A student having less than 75% attendance will not be allowed to appear in the Term End Examination (TEE)

- Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason (s) for absence to the authorized functionaries.
- Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical certificate from Govt Hospital.
- Provided exemption from 75% attendance will be given to those participating in prescribed co curricular activities (e.g. NCC, NSS, Youth Festival, Sports etc.) to the extent of 25% making the necessary attendance as 50% in these cases. However the claim for this exemption should be supported by authenticated certificate from the concerned college authority.
- Provided further that those getting these exemptions will not been titled for getting the CCA (Continuous Comprehensive Assessment)marks for classroom attendance as given below.

More than 75% but less than 79%	:	1 Mark
80%-84%	:	2 Mark
85%-89%	:	3 Mark
90%-94%	:	4 Mark
More than 95%	:	5 Mark

Term End Exam (TEE) will be conducted in April/May will be 70 marks and CCA (Continuous Comprehensive Assessment) will be of 30 marks. Thus, total marks for each subject should be 100 (70+30) marks. The distribution of marks for CCA is as follows:

Minor Test	Class Test	Assignment	Attendance	Total Marks
Marks-10+5	Tutorial-10		05	30

Note:- A student has a secure a minimum of 35% marks in TEE and CCA separately and 45% in aggregate (TEE+CCA) to be declared successfully in a course.

Choosing Programme Study Courses

1. **Discipline Specific Core (DSC) Course** : A course which should compulsory be studied by a candidate as a core requirement is termed as **a core course**.
2. **Elective Course** : Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline /subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

At the time of admission, each student will choose one subject to be studied as Elective-I in which he/she will concentrate and other as Elective-II. Elective-I core chosen would not be changed unless the students quits a programme and joins a new programme.

Specimen template for Choice Based system in UG (Pass Courses) for B.A. 1st year Syllabus is Subject to change as per NEP Guidelines.		
Elective -I (with course code)	Elective -II from the following subject	
Compulsory	English	6 Credits
Ability enhancement -I Compulsory Course ENIVS2AECC02	Environment Science	4 Credits
Elective -I (Discipline Specific Core)	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits +6
Elective -II (Discipline Specific Core)	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits +6
Hindi	Compulsory	6 Credits
English /Hindi	Ability Enhancement Compulsory -II	4 Credits
Total Credits		44 Credits

IInd Year

Elective -I (Discipline Specific Core)	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Elective -II (Discipline Specific Core)	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Hindi	Compulsory	6 Credits
Skill Enhancement Course	Elective -I	4 Credits
Elective -I (Discipline Specific Core)	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Elective -II (Discipline Specific Core)	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
English	Compulsory	6 Credits
Skill Enhancements Course-II	Elective -I	4 Credits
Total Credits		44 Credits

IIIrd Year

Elective -I (Discipline Specific Core	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Elective -II (Discipline Specific Core	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Generic Elective - II	Other than DSE	6 Credits
Skill Enhancement	Elective -I	4 Credits
Elective -I (Discipline Specific Core	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Elective -II (Discipline Specific Core	From the subjects : English, Hindi, Economics, Political Science, History	6 Credits
Generic Elective-II	Other than DSE	6 Credits
Skill Enhancements Course-II	Elective -I	4 Credits
	Total Credits	44 Credits

B.Com : Three Year (Annual) CBCS Programme Structure

Course No.	Course Title	Course Type
	Year-I	
	Environment Studies	Ability -Enhancement Compulsory Course (AECC)-1
BC 1.1	Financial Accounting	Core Course C-1
BC 1.2	Business Organization & Management	Core Course C-2
	English-I Core English (compulsory for B.A./B.Com	Core Course C-3
	Language : English/Hindi/modern Indian Language	Ability -Enhancement Compulsory Course (AECC)-2
BC 1.3	Business Law	Core Course C-4
BC 1.4	Business Statistic & Mathematics	Core Course C-5
	Hindi-I/Modern Indian language	Core Course C-6

	Year -II	
BC 2.1	Company Law	Core Course C-7
BC 2.2	Income Tax Law & Practice	Core Course C-8
	English -II	Core Course C-9
BC 2.3	Computer Applications in Business	Skill Enhancement Elective Course (SEC) -1
Hindi 400	Hindi-II	Core Course C-10
BC 2.4	Corporate Accounting	Core Course C-11
BC 2.5	Cost Accounting	Core Course C-12
BC 2.6	E-Commerce	Skill Enhancement Elective Course (SEC) -2

Year -III

BC 3.1	Any one of the following (a) Human Resource Management (b) Principles of Marketing (c) Fundamentals of Financial Management	Discipline -Specific Elective (DSE)-1
BC 3.2	Any one of the following (a) Corporate Governance & Auditing (b) GST	Discipline -Specific Elective (DSE)-2
BC 3.3	Entrepreneurship	Skill -Enhancement Course (SEC) -3
ECONA313	Economy of Himachal Pradesh	Generic elective (GE) -1
BC 3.5	Any one of the following Discipline (a) Corporate Tax Planning (b) Banking and Insurance (c) Management Accounting (d) Computerized Accounting System	Discipline -Specific Elective (DSE)-3
BC 3.6	Any one of the following Discipline (a) International Business (b) Office Management & Secretarial Practice (c) Fundamental of Investment (d) Consumers Protection	Discipline -Specific Elective (DSE)-4
BC 3.7	Personal Selling & Salesmanship	Discipline -Specific Elective (SEC) -4
ECONA314	Indian Economy	Generic Elective (GE)-2

Note :- Programmes offered are tentative subject to implementation of BEP-2020 vide Govt. Policy

DETAIL OF FEE AND FUNDS FOR THE SESSION 2025-26 (in Rs.)							
Description		Boys			Girls		
		Ist year B.A.	IInd year B.A.	IIIrd year B.A.	Ist year B.Com.	IInd year B.Com.	IIIrd year B.Com.
Govt. Fee/Funds	Admission Fee	25	25	25	25	25	25
	Re-admission Fee 1st time	100	100	100	100	100	100
	Late admission per day	10	10	10	10	10	10
	Tuition Fee	300	300	300			
	Late Payments of dues (per day)	1	1	1	1	1	1
University Fe/Funds	Registration Fee Online	200			200		
	Cost of Registration Form	20			20		
	Continuations Fee		12	12		12	12
	Youth Welfare Fund	15	15	15	15	15	15
	Holiday Home Fund	1	1	1	1	1	1
	University Development Fund	100 (IRDP/BPL) & 250 (For others)			100 (IRDP/BPL) & 250 (For others)		
	University Sports Fund						
Annual College Dues	University Examination Fee Online	800 (Arts) 1200 (Com) & 100 (PF/PP)	800 (Arts) 1200 (Com) & 100 (PF/PP)	800 (Arts) 1200 (Com) & 100 (PF/PP)	800 (Arts) 1200 (Com) & 100 (PF/PP)	800 (Arts) 1200 (Com) & 100 (PF/PP)	800 (Arts) 1200 (Com) & 100 (PF/PP)
	Computer Practical Fee	90	90	90	90	90	90
	Library Security (Refundable)	100			100		
	Identity Card	10	10	10	10	10	10
	NCC Fund	10	10	10	10	10	10
	College magazine fund	50	50	50	50	50	50
	Campus Development	20	20	20	20	20	20
	Medical Fund	6	6	6	6	6	6
	Student Aid Fund	2	2	2	2	2	2
	Furniture Repair	10	10	10	10	10	10
	Computer & Internet Facility	20	20	20	20	20	20
	Book Replacement Fund	25	25	25	25	25	25
	Cultural Activity	20	20	20	20	20	20
	Rover & Rangers @Rs. 5.00 per month	60	60	60	60	60	60
	Building Fund@Rs. 10.00 per month	120	120	120	120	120	120
	Amalgamated Fund @Rs. 25.00 per month	300	300	300	300	300	300
	Sports Fund @Rs. 20.00 per month	240	240	240	240	240	240
	Internal Examination Fund	80	80	80	80	80	80

Code of Conduct and Discipline

Any violation of discipline within the college premises will not be tolerated. Any student found included in the list below will face disciplinary action, including fines, suspension or expulsion by the principal.

1. Ragging is strictly prohibited. No student or group of students may subject any other student to mental or physical harassment. Legal action will be taken against any student found engaging in ragging.
2. Writing obscene or indecent material within the college premises in against the code of conduct and discipline.
3. Smoking and any form of substance abuse are completely prohibited.
4. Causing damage to college property is against discipline.
5. Entry of external elements into the college premises is prohibited.
6. Posting any form of advertisement is strictly prohibited.
7. No student may participate in any other activities without the consent of their parents.
8. Every student must carry their 'Identification Card' within the college premises and present it upon request.
9. Parents are requested to visit the college periodically to review their children's progress.

Old Student's Association

The Old Students' Association (OSA) in the college has been formed in the session 2025-26 and the registration process in ongoing.

Leave Rules

1. Students must apply for leave on the leave form with the signature of their parents.
2. A medical certificate is required for leave due to illness.
3. Teachers can only approve leave for up to six days.
4. If any student remains absent without leave for more than ten days, their name will be struck off.
5. A student can only reapply for admission twice after their name is removed. The presence of parents is mandatory for readmission.

Scholarships

1. The Government of India provides scholarships for Scheduled Castes, Scheduled Tribes, other Backward Classes, and Economically Weaker Sections.
2. District Soldier Board Scholarship.
3. I.R.D.P. Scholarship.
4. Maharishi Valmiki Scholarship.
5. Kalpana Chawla Scholarship Scheme.
6. Minority Scholarships.

Parents Teacher's Association (PTA)

Every year, a Parents Teacher's Association is formed in the college. The main objective of the association is to foster the development of the college and create an academic environment through mutual cooperation.

IMPORTANT NOTICE - ZERO TOLERANCE TO RAGGING

In order to have Zero tolerance to ragging and its total elimination from the educational institutions, The Hon'abel Supreme Court of India vide its order 4th May 2007 and 11th February 2009 has directed as under.

- 1. Ragging is strictly prohibited in the institution.
- 2. Anyone indulging in ragging is liable to be punished appropriately. Punishment shall be exemplary and justifiably harsh.
- 3. Punishment for Ragging includes :
 - i. Imprisonment / Fine or both.
 - ii. Withholding of scholarship and other benefits.
 - iii. Expulsion from institution, suspension from the institutions or classes for a limited period and fine with a public apology.
 - iv. Withholding of result.
 - v. Debarring from representation in events.
- 4. If the individual committing or abetting ragging are not identified then collective punishment shall be resorted to.
- 5. Character /Migration certificates (s) issued by the institution shall have an entry apart from that of general conduct and behavior to the effect whether the student had participated in particular was punished for ragging.
- 6. In the case the applicant for admission is found to have indulged in ragging/indiscipline in the past or it is noticed later that he has indulged in such activities, admission shall be refused to him/her or he/she shall be expelled from the institution forth with.
For Himachal Pradesh University Act (Statutes and ordinances) as amended till date log into university website www.hpuniv.nic.in (Right to information H.P. University Act and Ordinance Vol. I,II,III)
- 7. It is mandatory for all students and their parents/guardians to fill up anti-ragging undertaking online on the website www.amanmovement.org.anti.ragging.in. & attach the printout along with all other documents in the admission form.

Contact Details in case of Ragging :-

The students can contact the following in case of an incident of Ragging.

Name	Mobile No.
1. Prof. Gurbax Rai	98163-40892
2. Capt. Sonika Saini	93189-11013
3. Dr. Shakuntla Rana	82197-25002
4. Prof. Kalpna Sharma	98821-84702

If any incident of Ragging comes to the notice of the authority concerned, the accused student will be given opportunity to explain and if his/her explanation is not satisfactory, the authority would expel him/her from the institution.

Anti Smoking -Tobacco Warning :-

Smoking and use of tobacco products are strictly prohibited in the college campus and hostel. Anyone found smoking or using tobacco product will have to pay a fine of Rs. 200/-



**Affix your recent
coloured
Photograph here
(Do not Staple)**

For Office Use Only : Class Roll No (to be allotted by the office) Promoted/Cancelled	Fee Receipt No..... Admission Status : Provisional /Regular Amount Rs.	Dated..... Sign (Fee Clerk)	Annex your recent coloured Photograph here (Do not Staple)
--	--	---	--

1. Class/Sem (in which seeking admission).....

2. Subjects opted BA / B.COM. / MA / M.Com. / BBA / BCA / PG

(i)(ii).....(v).....

(iii)(iv).....(vi).....

3. Name.....

(In Capital Letters)

4. Date of Birth (in figures).....

(in words).....

5. Age as on 1st July of concerned academic session (Year).....(months).....(days)

6. Nationality.....

7. Aadhar Card No.

8. Father's Name

9. Mother's Name

10. Aadhar Linked Bank A/c NoIFSC Code.....e-mail ID

11. Permanent Address.....

.....Tel. No.Mob. No.....

12. Guardian's Name & Address

.....Tel. No.Mob. No.....

13. Please Tick (✓) the relevant category

(a) SC/ST/OBC/IRDP/ (attach certificate) (b) Minority Community :Sikh/ Muslim/ Christian/ Buddhists/ Parsis

(c) Single Girl Child (attach certificate if applicable) Yes/No

(d) Specially abled (Physically handicapped) attach certificate if applicable Yes/No

14. Name, Class & Roll No. of Brother/ Sister currently studying in the college.....

.....

15. Have you ever been disqualified by any institution from appearing in any examination ? (if yes, give details)

.....

16. Any co-curricular achievement (s) (if yes, give details)

.....

(For old Students)

University Roll No.....

Registration No

17. Academic Record :

Exam Passed	Session & Year	University/Board	School/College where Studied	Subjects Offered	Result	Marks Obtained	%age of Marks or Grade
Matric							
10+2							

Marks in HPU Entrance Exam.....

19. Declaration by the Applicant

- i. I solemnly declare that the entries made by me in this form are true and have not been tampered in any manner. I understand that my admission is liable to be cancelled if any of the statement or certificates submitted by me is found to be false.
- ii. I undertake to observe proper standards of academic conduct and not to indulge in any activity that goes against the decorum and image of the college.
- iii. I shall firmly abide by the rules and regulations of the College as well as Himachal Pradesh University and I shall faithfully carry out the instructions issued in this regard from time to time.
- iv) I shall be responsible for prompt/timely payment of fees and all types of dues.
- v) I am fully aware that ragging, smoking and drinking liquor etc. is strictly prohibited in the college. If I am found guilty of indulging in such activities, I shall be liable for punishment and expulsion without any prior notice and as per rules in force from time to time.
- vi) I solemnly state that I am not facing any disciplinary proceedings and have not been disqualified by any Board/University.
- vii) I shall not use mobile phone at unauthorized locations in the college failing which I shall be liable for payment of fine imposed.
- viii) I shall fulfill all the requirements of the Himachal Pradesh University for 75% attendance of the lectures. I will appear in CCA for fulfilling all the mandatory conditions laid down by the University in this respect.

Full Signature of the applicant

Date.....

Place.....

20. Declaration by Parent/Guardian

*(Guardian means only in blood relation but not a student of this institution.)

I Father/Guardian of Mr./Ms.....solemnly declare that my son/daughter/ward is seeking admission in class/semester.....with my permission and I promise to pay all dues regularly as and when required. He/She will not take part in any political, subversive, agitational, ragging activity or use narcotic products. In case he/she is involved in any of the above activities, I shall abide by the action taken by the College authorities. I undertake the responsibility for the good behaviour and conduct of my son / daughter / ward. I shall personally ensure his/her regularity & punctuality, in attendance, progress in studies.

I understand that being Parent/Guardian, I am a member of the Parent Teacher Association (PTA) and shall attend PTA general meeting without fail as and when notified or intimated verbally or telephonically.

Signature of Parent (Father/Mother) Guardian

Name.....

For Admission Committee Only

Certified that all the particulars mentioned in the form and other documents have been carefully checked and verified from original certificates and that applicant had signed before me/us. It is recommended that the applicant may please be admitted to the class/ semester.....

Signature of Committee Members

Signature of the applicant
(before admission committee only)

- 1.....
- 2.....
- 3.....
- 4.....

Signature of Co-rdinator/convenor

Admitted provisionally on the recommendation of the admission committee and regularization thereof shall subject to the final approval of H.P. University as per rules and norms.

Admission Granted Yes/No

Date.....

Signature of Principal-cum Director

Check list of documents to be submitted along with application form:

1. Matric certificate	8. Migration certificate (original)
2. 10+2 certificate	9. Aadhar Card
3. Graduation (DMC) BA/BSc/B.Com/BBA/BCA	10. Aadhar linked bank A/c No. Proof
4. Character certificate (original)from last Institution	11. Bonafied Certificate (for girls only)
5. Character certificate from pradhan/Gazetted officer (for gap year)	12. Gap declaration by the student (self signed)
6. Category certificate (SC/ST/OBC/IRDP/BPL/Sports) etc.	13. PTA Membership Form
7. H.P.U. Entrance Marks Copy	14. Any other doucment as per requirement

Form -2

PARENT TEACHERS ASSOCIATION
(PROFESSOR SIMMI AGNIHOTRI GOVT. DEGREE COLLEGE HAROLI)
PTA Membership Form 2025-26

Affix recent
coloured
Passport Size
Photograph of
Parent/Guardian

Sr. No.

1. Name of the Student :
(in capital letters)

2. Class/Semester & Class Roll No. :

3. Parent/Guardian's Name :

4. Guardian's relation with student :

5. Permanent Home Address :
of applicant :Mob.....

6. Present Address of Parent/Guardian :
With Telephone No. :

7. Father's/Guardian's occupation :

8. Name of Brother/Sister studying :
in the college (with class/Sem. & Roll No.) :

UNDERTAKING
Kindly enroll me as a member of Parent Teachers' Association of this institution for the session 2025-26. I promise to abide by the existing rules and regulations of the Association or as amended prospectively. I also promise to attend all the meetings. of PTA as may be convened by the college administration.

Signature of the applicant **Signature of Parent/Guardian**
It is certified that the PTA meeting letter has been handed over to the concerned individual.

Signature of Admission Committee Members **1.** **2.** **3.**

PROFESSOR SIMMI AGNIHOTRI GOVT. DEGREE COLLEGE HAROLI (H.P.)
PTA General House Meeting Letter

Dear Parent /Guardian
The General House Meeting of PTA of our college for the session 2025-26 may be fixed in the last week of August.
Your are requested to make it convenient to attend the meeting in the larger interest of your child/ward as well as this institution.
Important : Documents essentially required at the time of PTA General House Meeting or Election :
i) PTA General House Meeting letter in Original
ii) Copy of Aadhar Card of Parent or Guardian (Blood relation only)
iii) Photo copy of library Card of student or original card.

Date : **Principal/Admission Committee**

	<div>LIBRARY CARD Professor Simmi Agnihotri Govt. Degree College Haroli, Distt. Una (H.P.)</div> <div>Paste Latest Photograph here</div>
	Name _____
	Roll No. _____
	Class _____
	Mobile No. _____
	Address _____

	Librarian
	Principal

	Signature of Librarian	Date of return	Date of issue	Book Accession No.

<div>Professor Simmi Agnihotri Govt. Degree College</div> <div>Haroli, Distt. Una (H.P.)</div> <div>MID. TERM EXAM RESULT CARD</div>			
FACULTY			
NAME OF STUDENT			
CLASS		ROLL NO	
M.M. 30		PASS MARKS 8	
Sr. No.	Subject	Paper Code	Marks Obtained

<div>INDIA POSTAGE</div>					
<div>POST CARD</div>					
<div>ADDRESS</div>					
<div>TO</div>					
<div>PLN</div>					